



BOARD OF DIRECTORS APPLICATION 2022

Candidate Name:

Organization:

Mailing Address:

Your Current Position/Title:

Phone (1) Work:

Phone (2) Cell:

E-Mail Address:

Chamber member name*

* Applicants must be a member in good standing 30 days prior to the nominations closing date of **Friday Feb. 4, 2022 (4:30 pm)**

[Member in good standing is the status assigned to a member of the Kelowna Chamber of Commerce when her/his organization is current on Chamber membership fees and payments. The term is construed under ordinary rules and with reference to the by-laws and constitution of the Kelowna Chamber of Commerce.]

The Board of Directors are volunteers from diverse professional backgrounds who are elected for a one-year term to manage the affairs of the Board in accordance with the By-laws. Directors can be re-elected for eight consecutive terms.

The Kelowna Chamber Board operates as a Governance Board with multiple skill sets to ensure the Chamber's long-term health and success, setting a tone for organizational effectiveness, innovation, and vision. The Directors have their fingers on the pulse of regional, provincial, and national trends and help us to support thriving local economic conditions.

Please submit this Board of Directors Nomination Form to the Kelowna Chamber of Commerce Nominating Committee c/o Dan Rogers, Executive Director by email dan@kelownachamber.org prior to 4:30 pm Friday February 4, 2022.

Application Checklist:

- ✓ a high quality, **current digital professional headshot for use on our website.** (175*260)
- ✓ Responses to questions 1-9
- ✓ the signatures of two Chamber members on your Nomination Support Form (page 6)



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CANDIDATE INFORMATION

Briefly describe yourself under the following headings to a **maximum of 250 words in each section:**

Typescript only, please; handwritten applications will not be accepted. Format must be in MS Word, not PDF.

** The information requested below (#1-3) will appear on the Chamber's website as part of your Candidate profile, along with the headshot photo requested on page 1.

****1. Why do you want to be a board member with the Kelowna Chamber?**

****2. Please detail your experience in the areas of Leadership, Communication, Community Involvement, and Business Planning (finance, strategic and long-term planning).**

****3. Have you volunteered with the Kelowna Chamber of Commerce before?**

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Answers to questions #4-9 are for Chamber internal review purposes only.

4. List any other association memberships and/or community connections

5. List any previous Board of Directors experience

6. Please detail any experience you may have had dealing with business, political and social matters beyond those areas listed above.

7. Do you anticipate any conflicts in attending Board meetings at 7:30 am the fourth Thursday of each month?



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8. Please rate your experience from 1-4 in the following with 1 being low experience and 4 being extensive experience:

		Low		Extensive	
Management	1	2	3	4	
Strategic Planning	1	2	3	4	
Health Care	1	2	3	4	
Human Resources	1	2	3	4	
Construction	1	2	3	4	
Accounting/Finance	1	2	3	4	
Marketing	1	2	3	4	
Aerospace	1	2	3	4	
Communications/Public Relations	1	2	3	4	
Technology	1	2	3	4	
Policy Advocacy/Government Relations	1	2	3	4	
International Trade	1	2	3	4	
Business Programs/Events	1	2	3	4	
Business Development	1	2	3	4	

9. Choose a business sector that best reflects where you work (Mark your choice with an X)

- | | |
|---|--|
| <input type="checkbox"/> Small- & Medium-sized business | <input type="checkbox"/> Large business or industry |
| <input type="checkbox"/> Agri-Business | <input type="checkbox"/> Tourism |
| <input type="checkbox"/> Arts & Culture | <input type="checkbox"/> Social profit or Not-for-Profit |
| <input type="checkbox"/> Technology | <input type="checkbox"/> Marketing/Communications |
| <input type="checkbox"/> Professional Business Service (Expand) _____ | |
| <input type="checkbox"/> Other (Expand) _____ | |

EXPECTATIONS FOR BOARD MEMBERS

It is critical that potential Board members understand the expectations required for them to serve successfully in this role. It is also vital that their employer supports the time and potential costs associated with fulfilling these expectations.

Please read and consider the following List of Expectations:

- Adhere to all policies of the Chamber Board.
- Declare any conflicts of interest.
- Have the support of their employer to hold the position of Director.
- Attend nine (9) Board meetings per year (out of ten).
- Exercise best efforts to attend the signature events held by Kelowna Chamber of Commerce (Business Excellence Awards, Golf Tournament, Annual General Meeting, and the Board's Annual Retreat)
- Often on short notice, politicians and dignitaries will offer to meet with Chamber Directors. Make best efforts to attend such events.
- Participate in committee work to advance the Chamber's mission and strategic priorities.
- Assist with efforts to help the Chamber grow. For example, identify and introduce potential new members, or invite a non-member to a Chamber event.
- Consider holding a position on the Executive Committee, including the position of Chair.

Which committee most interests you? All committees have staff support.

Please prioritize by numbering the appropriate committees. (1,2,3,4,5)

Member Care Committee – this committee evaluates membership value and identifies opportunities to increase member benefits.

Policy Advisory Committee - consults with business groups to form provincial and federal advocacy policies and communicates with all levels of government to advance members' and current economic issues.

Governance Committee – develops and reviews policy relating to governance and best practices.

Equity and Inclusion Committee – develops policy related to advancing equity across the organization.

Finance Committee – provides oversight on the organizations finances and develops financial policies that are in the best interests of the Kelowna Chamber of Commerce and its members.

The answers and information I have provided in this application are true. I have read the List of Expectations of a Kelowna Chamber of Commerce Director and can commit to honour those expectations.



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In submitting this form, I agree to my details being used for the purposes of The Kelowna Chamber of Commerce Board of Directors nomination process. My name, photo, and answers to questions #1-#3 will be made public.

The balance of the information will only be accessed by necessary Kelowna Chamber of Commerce Nominating Committee members. I understand my data will be held securely and will not be distributed to third parties.

Date

Signature



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NOMINATION SUPPORT FORM FOR 2022-2023 BOARD OF DIRECTOR APPLICANTS

We, the undersigned:

1. Print Name & Company _____

Signature: _____

2. Print Name & Company _____

Signature: _____

Both being Voting Members in good standing of the Kelowna Chamber of Commerce, we hereby support the nomination of the following individual (who is also a Member in good standing 30 DAYS PRIOR TO THE NOMINATION CLOSING) as a Nominee for Director of the Kelowna Chamber of Commerce: (PLEASE PRINT)

NAME _____

NOMINEE TO SIGN

I hereby agree to accept the nomination and am willing to serve and abide by the By-laws of the Kelowna Chamber of Commerce for a one (1) year term, if elected.

Nominee's Signature

Date signed

DEADLINE:
Nominations must be received at the Kelowna Chamber office by
4:30 pm – Friday February 4, 2022; sent to the attention of
Dan Rogers, Executive Director: dan@kelownachamber.org